

DOCUMENT CHECKLIST

1	Student Emirates ID	
2	Student Passport	
3	Student Immunization/ Health Record with student detail page	
4	Student Photograph- soft copies	
6		
5	Student birth certificate	
6	Promoted Transfer certificate with the attestation. Transfer Certificate is mandatory for Grade 2 and above admission. Original attested Transfer Certificate to be submitted at school. Other Countries –Transfer Certificate attestation by that country Embassy and UAE (Ministry of Foreign Affairs) GCC Countries –Transfer Certificate stamped by Ministry of Education from previous country of residence	
7	Final report card of the previous grade attended for Term 1 joiners Final report card of the previous grade /current grade report card for Term 2 joiners	
8	Grade 8 students and above good conduct /character Certificate along with ministerial Decision - 883 undertaking form	
9	Grade 10 & 12 students -Request letter from parents for seeking admission and stating the reason for school change	
10	CBSE registration number slips for Grades 9 to 12 students	
11	Father Emirates ID	
12	Father Passport	
13	Mother Emirates ID	

14	Mother Passport	
15	Tawtheeq (Tenancy Contract) / Water and Electricity Bill	