

## **POLICY ON MEDICAL FACILITIES AND PERSONNEL**

### **1.0 Objectives**

The objective of this document is to provide safe, secure, and high quality medical care. To foster excellent health professionals who will lead into the future. To support and develop community health and medical services.

### **2.0 Scope**

This process applies to GIIS Dubai.

### **3.0 Policies**

1. School clinic is a facility intended to provide basic medical care and preventive measures such as immunization programme and health education as mandated by the Dubai Health Authority (DHA)
2. School clinic is composed of efficient one school physician and two school nurse who are committed to be of service to the student and staff and ensures high quality health service while recognizing basic patient's right.
3. To see each and every student in healthy and productive to enable them to attain full potential for education and likewise ensure a healthy school staff dedicated and committed to be of service to the students
4. The school clinic shall primarily provide quality health service geared towards the attainment of a healthy staff and student.

### **Scope of Services**

The school clinic aims to make available the much needed health service to students and staff of GIIS right with in the school premises. As such this can be achieved by

- Proper orientation to the students and their parents of health services offered by the school at the beginning of the academic year
- The school clinic is fully licensed and accredited by Dubai Health Authority. It offers First Aid, First line emergency care, Medical Examination at grade level specified by DHA, BMI monitoring, immunization and health education.
- Patients can expect appropriate procedures, treatments, interventions and care will be provided according to established policies, procedure, protocol of the school in line with DHA.
- Respect for patient individual needs, right and confidentiality will be maintained.

The Physician shall:

- Not prescribe medication to students for use after school hours.
- Not prescribe Controlled Drugs (CD) and Semi Controlled Drugs (SCD) for students.
- Advise parents to keep the student at home during the communicable period of any disease.
- Develop, assess, plan and implement Individualized Health Care Plan (IHCP) and Emergency Health Care Plan (EHCP) for children with chronic illnesses and children with determination, including allergies.

- Maintain effective relationship with parents, families and local community.
- Refer, as appropriate, children assessed and found to have psychological or emotional disorders like anorexia, self-harm, addiction, abuse etc
- Participate in planning and conducting health education activities in the school
- Act as a counsellor in guiding the school administrators, teachers and parents to discuss any health problem of a student, as required.
- Submit reports to HRS and SHS, PHPD in a timely manner.
- Update knowledge, skills and practice related to school health.
- Draft the School Health Service Plan and review it annually, which could include the following:
  - The delivery and evaluation of health services in school environment, including screenings and vaccination programs.
  - Comprehensive medical examination of students at KG/Foundation Stage, Grade one (1)/Year two (2), Grade four (4)/Year five (5), Grade seven (7)/Year eight (8), Grade ten (10)/Year eleven (11) and for new admission at any grade/year in schools and at entry level in colleges and universities. The findings have to be documented in the health record maintained at the clinic of the educational or academic setting.
  - Medication management shall be the responsibility of the Physician.
  - Management of emergency reaction including anaphylaxis that might occur due to vaccination shall be the responsibility of the Physician.
- Physician shall report all suspected or confirmed cases of communicable diseases to SHS and Preventive Medicine Section (PMS), PHPD, DHA; as per the list of Notifiable communicable diseases.
- Schools are required to report any communicable diseases and the number of individuals affected (UAE Medical Liability Law 10/2008).

## **School Nurse**

Hold a DHA License as Registered Nurse (RN) and should have at least one year experience of working experience of working with children in a school or Pediatric setting.

### **THE SCHOOL NURSE SHALL:**

1. Support the school staff in implementing the school health activities.
2. Ensure that all medical supplies and equipment needed for first aid and emergency care are available in working area.
3. Assess needs of students who require first aid care and administer appropriate care
4. Refer to the physician for advice when needed
5. Inform parents through the school authorities ,about the student conditions

6. Provide privacy during medical examination
7. Coordinate with class room teachers to:
  - Observe and report students with unhealthy practices
  - Refer promptly students who are showing signs of visual, hearing and learning difficulties.
  - Refer student with fever, rashes or unusual behaviour
  - Report presence of potential hazards in the class room
  - Report sanitary and safe environment deficits to the school administrations.
8. Measure the height and weight of students and calculate BMI on an annual basis for all students.
9. Refer to the school health physician ,those students growth and development shows deviation from normal
10. Plan and conduct health education session for parents of students with chronic illness
11. Plan vaccination schedule of every student as per DHA immunization guidelines and conduct vaccination under the supervision of school health physician
12. Conduct health education session to meet the learning needs of the students.

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