

Patient Transfer & Referral Policy

1.0 Objectives

The objective of this document is to describe the process of Referral criteria and patient transfer.

2.0 Scope

This process applies to GIIS Dubai.

3.0 Policies

EMERGENCY CASES

1. Emergency cases will be dealt with by the school emergency team according to the DHA/SHS guidelines.
2. Parents will be immediately contacted by the concerned school authority in the event of any emergency. But in case the school is not able to contact the parents, the sick / injured child will be brought to the nearest hospital by ambulance or school transport. If the parent cannot come to the school and pick their child up in case of emergency, the school nurse, class teacher or class assistant or administration team member will accompany the child. The school nurse/Doctor shall assess the condition of the child and record all details like vital signs, present health status, what first aid has to be given to the child in referral form with date and time. However continued effort will be made to contact parents. Parents or others nominated by parents as emergency contacts shall be contacted to update them on the health status of the student concerned.

Releasing Children During /After School Hours:

1. Any sick or ill-looking child will be sent home especially those children with high fever. The child will be kept in an isolation room until the arrival of parents.
2. An ill looking child may harbor an infection which may be communicable, so parents are strictly requested not to send any sick child to school, so as not to put other children at risk of cross infection. A sick child has a lowered immune system and sending him/her to school makes him/her more vulnerable to other undetected infections from the school environment or from other children that may aggravate the condition.
3. A child found/suspected with a communicable disease such as chicken pox, measles etc. (DHA guideline: Exclusion from school for children with communicable diseases) will be immediately sent home and will be required to bring a medical clearance once he/she re-joins school. All these cases will be informed to DHA as per the communicable diseases notification policy by Health Regulation Department. We will all be vigilant on the health of each child by not spreading the infection so that we can ensure that learning time is not lost for children on account of ill health.

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